

## 1 MONTH BEFORE THE MOVE- CHECKLIST



The move is getting closer! In the coming weeks, there are several tasks to complete to ensure a smooth moving day.

### MOVING CHECKLIST

#### ■ Start Packing the First Moving Boxes

- ✓ Begin packing non-essential items that you won't need in the next few weeks.
- ✓ This includes seasonal clothing, books, decorations, and household appliances that are not in daily use.
- 📌 Tip: Label your boxes right away to save time when unpacking!

#### ■ ARRANGING CHILD & PET CARE

- ✓ Decide whether children and pets should be present on moving day.
- ✓ If not, arrange care with family or friends in advance.
- ✓ Moving can be extremely stressful for cats – a quiet place away from the chaos is often the best solution.

## DON'T FORGET TO UPDATE YOUR VEHICLE REGISTRATION

- ✓ Within one week of the move, you must update your address with the vehicle registration office.
- ✓ Also, inform your car insurance provider about the new address.

## COMPLETE OTHER ADDRESS UPDATES

- ✓ School/Kindergarten: If necessary, enroll your child in a new school or update their address.
- ✓ OBS (GIS): Update your address online for TV & radio license fees.
- ✓ Dog Tax: Register your dog at the new address and deregister from the old location.
- ✓ Public Transport: Update your annual pass or subscription details.
- ✓ Household Insurance: Notify your insurance company of your new address.
- ✓ Employer: Update your address – required within a month if you receive a commuter allowance.

## NOTIFYING OTHERS ABOUT YOUR ADDRESS CHANGE

- ✓ Make a list of all organizations and individuals that need to be informed about your new address.
- ✓ This includes:
  - ✓ Family, friends, employer, doctors
  - ✓ Banks, insurance providers, memberships, subscriptions
  - ✓ Authorities such as tax office, registration office, social security
- ✚ Useful Links:
  - ✓ [Online address change via ID Austria or EU-Login](#)

## APPLY FOR A PARKING PERMIT (PARKPICKERL)

- ✓ If you own a car, check if a parking permit is required in your new district.
- ✓ If so, apply for the Parkpickerl or a parking card in advance.
- ✚ Useful Links:
  - ✓ [Parkpickerl, Parking Cards & Parking Packages for Vienna – Info & Application](#)

## SET UP A MAIL FORWARDING SERVICE

- ✓ To ensure no mail is lost, arrange for a forwarding service with the post office.
- ✓ It is recommended to set this up at least three days before the move.
- ✚ Useful Links:
  - ✓ [Post Office – Mail Forwarding Service Application](#)

## CONTACT INFORMATION

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