

2 MONTHS BEFORE THE MOVE - CHECKLIST



The move is approaching, and it's time to take action. Now begins the organizational phase of your moving preparations.

PLANNING PROPERLY – WHERE TO BEGIN?

■ Hiring a Moving Company

- ✓ Compare quotes from different moving companies and choose a reliable provider.
- ✓ Read reviews and ask friends for recommendations.
- ✓ Carefully review the contract and book early.
- 📌 Tip: Avoid very cheap providers without transparent contact details.

■ APPLYING FOR SPECIAL LEAVE FOR MOVING

- ✓ Discuss your leave request with your employer as early as possible.
- ✓ Check your collective agreement or employment contract for specific regulations.
- 📌 Note: In Austria, there is no standardized regulation for special leave due to moving.

CANCEL OR TRANSFER YOUR ELECTRICITY & GAS PROVIDERS

- ✓ Check contract terms and cancel or switch providers in time.
- ✓ Compare rates if you wish to switch to a cheaper tariff.
- ✓ Register new connections early, as activation may take several weeks.
- ✦ Warning: A cheap provider isn't always the best choice – pay attention to small print and contract terms!

DISPOSING OF WASTE, BULKY ITEMS & HAZARDOUS MATERIALS

- ✓ Arrange for bulky waste collection or take it to a recycling center.
- ✓ Drop off hazardous materials like batteries, old electronics, or chemicals at designated collection points.
- ✦ Useful Links:
 - ✓ [Vienna waste disposal sites – Opening hours & locations.](#)
 - ✓ [Bulky waste collection by the City of Vienna \(MA 48\)](#)
 - ✓ [Hazardous waste collection – Dates & locations](#)

ORDERING MOVING BOXES & PACKING MATERIALS

- ✓ Buy or rent new or used moving boxes.
- ✓ Get packing supplies like bubble wrap, stretch wrap, and tape.
- ✦ Recommended Materials:
 - ✓ Bubble wrap – Protection for glass, porcelain, TVs.
 - ✓ Stretch wrap – Prevents scratches on furniture, wood & glass surfaces.
 - ✓ Tissue paper – Ideal for wrapping dishes & clothing.
 - ✓ Packing tape – Ensures boxes are securely sealed.
- ✦ No time to pack? Wiener Möbelpacker offers a full packing & unpacking service for you!

BOOKING CRAFTSMEN

- ✓ If renovations are needed, schedule appointments as early as possible.
- ✓ Use online platforms like MyHammer.at or Flohmarkt.at – Handwerkerbörse to find reliable tradespeople.
- ✦ Tip: Skilled craftsmen are often booked out early – reserve in advance!

NEUE MÖBEL BESTELLEN

- ✓ Plan furniture purchases for your new home or kitchen well in advance.
- ✓ Keep in mind that delivery times may take several weeks.
- ✦ Online Furniture Stores: ✓ [www.ikea.at](#) ✓ [www.xxxlutz.at](#) ✓ [www.moemax.at](#) ✓ [www.leiner.at](#) ✓ [www.kika.at](#) ✓ [www.home24.at](#) ✓ [www.amazon.de](#)
- ✦ Second-Hand-Platforms: ✓ [www.willhaben.at](#) ✓ [www.flohmarkt.at](#) ✓ [www.wegdamit.at](#) ✓ [www.studenteninserate.at](#)

ARRANGING STORAGE SPACE

- ✓ If your new home doesn't have enough space, look for storage options early.
- ✓ Compare rental storage or self-storage providers.
- ✦ Tip: [www.myplace.at](#) offers flexible storage solutions for furniture & boxes.

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